

# Weekley Parish Council



Chair: Matt Tartaglia

Clerk: Mrs Ruby Cole  
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## MINUTES

### Minutes of the virtual Ordinary meeting of Weekley Parish Council held on Tuesday 2<sup>nd</sup> March 2021 at 7:00 p.m. via Zoom

**Councillors Present:** Cllr Matt Tartaglia, Cllr Mark Hales, Cllr Mike Smith, Cllr Sam Rees

**Public:** None

**Clerk:** Ruby Cole

<b>241</b>	To receive and accept any Apologies and to Welcome New Councillors and Clerk Following the resignations of Peter Chew and Rachael Gladstone-Brown we have co-opted Sam Rees and Mike Smith to the council who will introduce themselves. Ruby Cole appointed from 1 <sup>st</sup> February 2021 as Weekley Parish Clerk. <b>Resolved:</b> Apologies received from KBC Cllr Rowley & Cllr Cuckson. Chair welcomed Sam Rees & Mike Smith as co-opted councillors who gave a brief background information about themselves. Chair welcomed and introduced new clerk Ruby Cole	
<b>242</b>	Declaration of interest –members to declare any pecuniary or prejudicial interests in relation to items on the agenda <b>Resolved:</b> Cllr Rees declared pecuniary interest in relation to Agenda Item 251	
<b>243</b>	Public Session- members of the public/press are invited to address the Council. Members of the Public are then welcome to remain and to listen to the business of the Parish Council. If no public matters are raised, the meeting will proceed with the Agenda <b>Resolved:</b> No public address	
<b>244</b>	Borough Council Report – Cllr Rowley (KBC) <b>Resolved:</b> Report deferred to next meeting when KBC Cllr Rowley present	

245	Neighbourhood Watch – Cllr Cuckson <b>Resolved:</b> Report deferred to next meeting when Cllr Cuckson present																	
246	East Kettering – Cllr Tartaglia Cllr Tartaglia reported there have been no meetings since last year. 480 homes had already been built. The construction of the WWA (Weekley Warkton Avenue) will be required once 2700 homes are planned or built. <b>Resolved:</b> Update at next meeting																	
247	Rural Forum – Cllr Hayes No rural forum since last year <b>Resolved:</b> Update at next meeting																	
248	To approve the Minutes of Meetings held on 12 <sup>th</sup> January 2021 as previously circulated. Minutes were approved <b>Resolved:</b> Cllr Tartaglia to sign remotely																	
249	<b>Action Points from these meetings</b>																	
	a) Village Hall options (Boughton Estates) <b>Resolved:</b> Ongoing – Cllr Rees to update at next meeting <b>Action 249.1a</b>	SR																
	b) Hedge on footpath towards Geddington (remains outstanding – request to Boughton Estates) Cllr Rees confirmed this has now been completed. However, the hedge by the bus shelter remains outstanding and is earmarked to be completed at the end of the summer. <b>Resolved:</b> To be completed at the end of the summer period <b>Action 249.1b</b>	SR																
	c) Tea Shop – status painting (in progress) Fence has been painted but the door will be painted at a later date <b>Resolved:</b> Cllr Rees to update progress at next meeting <b>Action 249.1c</b>	SR																
	d) Cllr Cuckson agreed to become Police Liaison Representative for Weekley <b>Resolved:</b> Update deferred to next meeting when Cllr Cuckson present																	
	e) Elections May 2021 – Poster placed on Notice Board and Website. Discuss. Clerk reported all in progress, the electoral register and nominations forms expected shortly <b>Resolved:</b> Clerk to send papers to councillors on receipt with details of delivery process <b>Action 249.1e</b>	Clerk																
	f) The cutting of Norman Brodie hedge from Weekley to Geddington <b>Resolved:</b> Covered under Agenda Item 249b																	
250	<b>Finance</b>																	
	a) Bank Account - See Statement – Total balance of accounts £1179.85 current account 29/01/2021. Business account £344.28 as at 29/01/2020 <b>Resolved:</b> Account bank balances approved																	
	b) Approve accounts for payment totalling £633.30 <table border="1" data-bbox="172 1733 1331 1899"> <thead> <tr> <th>Cheque</th> <th>Payee</th> <th>Description</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>100526</td> <td>Warkton Parish Council</td> <td>Licence for Laptop &amp; Software</td> <td>£151.38</td> </tr> <tr> <td>100527</td> <td>Ruby Cole</td> <td>Clerk Salary Feb &amp; March</td> <td>£180.72</td> </tr> <tr> <td>100528</td> <td>Ruby Cole</td> <td>Extra Hours Feb &amp; March</td> <td>£301.20</td> </tr> </tbody> </table> <b>Resolved:</b> The payments above were approved for payment	Cheque	Payee	Description	Amount	100526	Warkton Parish Council	Licence for Laptop & Software	£151.38	100527	Ruby Cole	Clerk Salary Feb & March	£180.72	100528	Ruby Cole	Extra Hours Feb & March	£301.20	
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	<p>c) Bank Mandate change – Statements to be sent to Clerk Bank signatories has signed letter to bank to forward all correspondence to clerk <b>Resolved:</b> At present bank statements still going to Chair</p>	
	<p>d) PAYE account created with HMRC for Clerk's Wages and discuss Clerk catch up payment Weekley was not previously registered as an employer but have been registered now. Clerk circulated details ahead of meeting <b>Resolved:</b> Clerk payment for extra hours approved and included in Agenda Item 250b</p>	
	<p>e) Agree 3 way split of laptop and software for clerk – no more than £600 between Weekley, Warkton &amp; Grafton Underwood Parish Council. Warkton to hold as their asset Clerk circulated details ahead of meeting with invoice from Warkton Parish Council <b>Resolved:</b> Council approved split and expense. Included in item agenda 250b</p>	
251	<p>Planning Matters - The council may consider planning applications not included on the agenda, but advised by Kettering Borough Council and available on its website between the publication of an agenda and the meeting to which it pertains. (Such planning applications that arrive after the preparation of this agenda and which are considered at the meeting, may be subject to review at a later stage) <b>Planning App: NK/2021/0109 15/02/2021 Boughton Estates Ltd – Removal of 130m section of self-set hedgerow obscuring historic vista and avenue</b> Cllr Rees abstained from decision but explained beforehand that works had been previously agreed to restore the hedge. A significant amount of work is involved and is likely to be completed 2023 <b>Resolved:</b> Council approved and had no objections. Clerk to respond to Kettering Borough Council <b>Action 251.1</b> <b>No New Plans have been received at the time of publishing the Agenda</b></p>	Clerk
252	<b>To Consider Any Incoming Correspondence as previously circulated</b>	
	<p>a) Issues relating to Anti-social behaviour and personal safety in Weekley Wood Lane has been raised by a number of residents. Recap prior correspondence from Highways and cost implications. Residents held meeting regarding this where various concerns and options were discussed eg CCTV, Highways intervention, cost implications. It is beyond the remit of Weekley Parish Council. Cllr Rees was approached to consider the possibility of adopting a section of the road to help maintain. <b>Resolved:</b> Cllr Rees to put forward to Boughton Estates <b>Action 252.1a</b></p>	SR
	<p>b) Reconsider installing a new Street Light near the end of Weekley Wood Lane to replace broken light. Cost Implications. Council are not in a position to afford the cost of replacement. This may be under the remit Kettering Borough Council <b>Resolved:</b> Cllr Smith to contact KBC to look into options <b>Action 252.1b</b></p>	MS
253	<p>Matters arising from previous meetings not dealt with elsewhere on this agenda <b>Resolved:</b> There were no matters arising</p>	
254	<p>Future agenda items/business for future meetings - The nature of future agenda items can be discussed at this point however no decision can be made until the next meeting. <b>Resolved:</b> Annual Meeting of the Council to elect Chairman and Vice Chairman, review policy documents etc, and Annual Parish Meeting to held at next meeting <b>Action 254.1</b></p>	Clerk
255	<p>Proposed Date for next meeting To include Annual Meeting of the Council and Annual Parish Meeting <b>Resolved:</b> Next meeting <b>11<sup>th</sup> May 2021</b> via Zoom (unless Government Guidelines change) 7:00 pm <b>Action 255.1</b></p>	Clerk

Meeting closed 7:47pm

Action points for tracking

249.1a	SR	Update on progress to Village Hall
249.1b	SR	Update on progress to Bus Shelter hedge
249.1c	SR	Update on painting of Tea Shop door
249.1e	Clerk	Send nominations papers to councillors and deliver to KBC by 8 <sup>th</sup> April 2021
251.1	Clerk	Contact KBC Planning
252.1a	SR	Approach Boughton Estates to consider the possibility of adopting a section of Weekley Wood Lane.
252.1b	MS	Contact KBC to look into options for light replacement
254.1	Clerk	To include APM & ACM
255.1	Clerk	To arrange Zoom meeting

Approved