

# Weekley Parish Council

Clerk - Claire Tilley  
01536 791893  
clerktopcs@gmail.com



**Unsigned Minutes of the Annual Parish meeting** on Tuesday 17<sup>th</sup> May 2016

**Present** – Cllrs Brain Peel, Toni Wilkin, Matt Tartaglia, Rachael Gladstone-Brown  
Clerk- Claire Tilley

Residents David Wilkin, Yvonne Tartaglia, Valerie Peel, Sue and Mark Hales

1. **Election of Chairman-** The retiring chair Brian proposed that Toni Wilkin be Chairman - seconded by Matt. Toni elected as Chairman

Toni then proposed Matt Tartaglia for the role of Vice Chair – Brian seconded. Mat to serve as Vice -Chair

2. **Declaration of Acceptance-** Toni signed this
3. **Apologies-** Were accepted from Peter Chew due to a prior engagement
4. **Declaration of Interests** –none
5. **Public Session-**
  - a) Request for second speeding sign-discussion ensued- at present too expensive at c£2000. **Clerk to ask Mark Rowley** about a shared mobile camera and its use and to investigate whether Grafton Underwood and Warkton councils would consider the purchase of one together
  - b) Sue Hales had contacted EH to ensure the bin installed at top of Weekley Wood Lane be emptied on a regular basis. The council thanked her
  - c) Speeding car regularly going up Weekley Wood Lane at 3am in morning- **Clerk to let PCSO** know and also ask her about legalities of putting up a council camera. Rachael offered a ‘surveillance sign’ to go up at end of Wood Lane.
  - d) Poorly parked cars from No 3 in Wood Lane- potentially causing an accident. **Clerk to write** to residents as parking too close to junction. Residents asked to take photos.
  - e) Residents raised concerns over recent planning application by Boughton Estates at Wood Lane. Felt that they should be consulted by the Parish Council when an application is put in regarding building close to boundary of village. **Council resolved** that in future any planning applications that fall out of normal meeting cycle- application to be placed on notice board and website- so residents can contact them with any concerns. Councillors discussed this and did not feel it is in the Parish council remit to contact all residents with every planning application
  - f) Street Party for Queens’ birthday- June 12th- Discussion over funding (at this point Toni declared an interest as on organising committee and did not participate). Suggestion for organising committee to approach Boughton Estates and the Parish Council about possible financial contribution.- discussion on what to provide- more info going out to residents after a meeting on Friday

6. **Reports-** resolved to keep all as listed  
**East Kettering-** intermittent meetings- last one 18<sup>th</sup> Feb. Newsletter from KBC went out to all residents. Work now actually starting on Deeble Rd roundabout followed by Traffic lights at Warkton Lane/Barton Rd  
**Rural Forum-** next meeting date changed to 28<sup>th</sup> July- Brian will attend  
**NHW-** two new additions- 16 registered for alerts- no response from Jane Calcott about crime statistics. Alerts deemed useful
7. **Minutes of last meeting-** 2<sup>nd</sup> February 2016- was approved as a true record and signed
8. **Action points** arising from Minutes of last meeting-
- a) Feedback from Clerk re contact with PCSO about reports- Margaret assured council that the churchyard is still on their watch list- however, they have limited manpower. Also the crime reports are being moved to a new system- still unsure whether each council will have an individualised one
9. **Finance-** members will receive a current account of financial situation-
- a) Resolve to pay the following
- |                                  |         |
|----------------------------------|---------|
| Clerk- Net salary                | £201.54 |
| HMRC- Clerk PAYE                 | £50.40  |
| Heather Harris- IA               | £60.00  |
| Insurance                        | £163.70 |
| Clerk office and travel expenses | £57.90  |
- b) Clerk salary increase-undecided, Clerk to check last years' minutes as council were unsure of what had been agreed re any increase
- c) **AUDIT/Annual return-** members considered the Annual Return and Governance statement, which was all approved and signed
- d) **Insurance-** Clerk had previously been requested to look at insurance without the bus shelter- this gave a premium of £163.70 from Zurich, compared to £434 from Aon. **Resolved to take out policy with Zurich.** Cheque signed
10. **Policies-** members considered and approved the following – Standing Orders, Code of Conduct, Financial Regulations, Freedom of information and Risk Assessment
11. **Electronic receipt of Agendas/Minutes-** members formally agreed they are prepared to receive meeting documents electronically
12. **Correspondence/Training/Events-** All relevant correspondence electronically circulated. Councillors decided no training needed at present.
13. **Dates for next meetings-** agreed as 20<sup>th</sup> Sept 2016, 6<sup>th</sup> Dec 2016, 21<sup>st</sup> March 2017, 16<sup>th</sup> May 2017
14. **Items for next meeting-** none other than action points from this meeting